

CODE OF CONDUCT

This Code of Conduct has been prepared for Study Cairns Members. All Members are to abide by this Code of Conduct as a condition of Membership.

1. All Members have a general duty to serve Study Cairns faithfully and honestly.
2. All Members must honour the specific terms of their respective appointments as set out in their letter of appointment and any other document of arrangement constituting their terms of Membership.
3. Any Member who holds a position on the management committee of Study Cairns must comply with all applicable duties and obligations under the Corporations Act.
4. Members must not take unfair advantage of the opportunities of their involvement in Study Cairns to benefit themselves financially.
5. The receipt of gifts or entertainment of significant value from Study Cairns persons, Company or organisation associated with the business of Study Cairns, must be fully disclosed to, and discussed with the Chair or employee of Study Cairns, and in no circumstances must the receipt of such gifts or entertainment influence Members to give any form of preferred treatment to any person, Company or organisation.
6. All Members must take proper care of all property of Study Cairns in their care or control.
7. Members must not infringe copyright or disclose trade secrets or confidential information of Study Cairns, or breach any intellectual property rights belonging Study Cairns or of a client of Study Cairns, unless authorised specifically by the Chair. Such obligation shall continue after termination of Membership with Study Cairns.
8. All Members shall consistently ensure that they maintain high ethical standards when representing Study Cairns and shall not allow themselves to become involved in any course of conduct, which may in any way be seen to be unlawful, unethical or corrupt.
9. All Members shall comply with Anti-Discrimination and Equal Opportunity obligations.
10. Members shall not engage in any conduct which may indicate that Study Cairns is aligned with, or sympathetic to, any political party, religious persuasion, ethnic group, or special interest group.
11. All Members are required to report in writing to Study Cairns any serious breach of this code of conduct by any other Member of Study Cairns, which comes to the attention of the Member.
12. All Members are obliged to act in a manner which is not deemed frivolous or fictitious towards another member.